



**PANNA AGE**  
SOLUTION SDN BHD  
智世方案有限公司

## PANNA HRMS

### **SIMPLE** and **POWERFUL**

Web-based HRMS solution to simplify your payroll processing, automate the overtime calculation and ease the leave management.

### Panna HRMS Modules

- General & Administration
- Company Calendar
- Allowance & Deduction
- Overtime
- Claim & Compensation
- Leave Application
- Employee & Personnel Data
- Payroll Application
- Time Attendance
- Loan/CP38 Deduction
- Reporting



### 10 Business Benefits

- Lower the risk of investment on the future proof technology.
- Quick & reliable payroll processing to achieve do more with less.
- Modules are well integrated, no double entry is required.
- Automated payroll components' calculation to minimize human mistake.
- Automated earn leaves to improve the monitoring of employee leave balance.
- Time Attendance analysis helps in employee performance evaluation.
- High traceability on employee historical records.
- Cost-effective solution which support unlimited companies and unlimited users.
- Multi-levels of user access control to ensure the protection of your P&C data.
- High flexibility to provide self-configurable parameters.

*Your trusted  
Web-based  
Solution*



# Features

- Support multiple companies and unlimited users.
- High security on data & module access which controlled by user level & role.
- User-personalizable dashboard to display list of highlights or alerts.
- Unlimited attachments/uploads for employee's scanned documents such as certificates.
- Keep track of employee's salary, increment and promotion history.
- Self-create HR letter template.
- Easy to track expiration of foreign worker's work permit, insurance and passport.
- Automated replacement public holiday.
- Support multiple working & shift calendars and provide mass update.
- Configurable EPF, SOCSO, Tax and HRDF for allowance, deduction, overtime & claim.
- Allowance, deduction and claim can be defined with condition basis.
- Overtime rate supports rate by multiplier, flat rate and flat rate by hour.
- Support flexible cut-off date for payroll, leave, overtime and claim.
- Support 3 types of pay: Salary, Bonus and Other remuneration.
- Income tax (PCB) is calculated based on the latest formula provided by LHDN.
- Automated loan and CP38 deduction upon payroll processing.
- Simple yearly EA processing.
- Annual Leave is auto-earned through prorated or non-prorated basis.
- Annual Leave is allowed to adjust, carry forward, forfeit or payback.
- Leave entitlement can be configured to be auto-given based on number of service year.
- Able to integrate with 3rd party Time Attendance system to calculate absence, overtime, lateness/early departing and shift allowance.
- Auto-reconcile Time Attendance with leave application.
- Leave, Claims, Loan and Time Attendance are fully integrated with payroll module.
- Comprehensive reports which can be generated into spreadsheet format.
- All statutory reports such as EPF, SOCSO and Income Tax can be exported into data file.

# Key Technologies



PANNA HRMS  
PANNAAGE TECHNOLOGY SDN. BHD.

User: sps  
Today: 17-05-2013 11:28

Main Administration Master Data HR Information Application Reporting Last Audit Logout

Dashboard

Sl	Category/Shift	Employee ID	Employee Name	Document No	Expiry Date	Return Date	Remark
1	PANNAAGE	F-0009-017	MANG OO	A080903	14-05-2012	0	MM
2	PANNAAGE	F-0005-015	KHAY MIN TUN	A080231	14-05-2012	0	MM
3	PANNAAGE	F-0004-014	SARINAH KAMARUDDIN	L751175	14-05-2012	0	MM
4	PANNAAGE	F-1108-028	THAN MYO OO	088072080027136	14-05-2013	0	MM
5	PANNAAGE	F-1108-023	NAV HLANG	0880704005116136	14-05-2013	0	MM
6	PANNAAGE	F-0010-020	NG HEN LOON	B188897	12-05-2013	0	MM
7	PANNAAGE	F-1108-027	TIN HANG LIN	M185300	18-10-2013	154	MM
8	PANNAAGE	F-1108-025	KHAY MIN SEH	M050227	07-11-2013	174	MM

## Dashboard

PERSONAL DATA

Company: PANNAAGE

Type: Local Gender: Female

Employee No: 2-1207-015 Race: Chinese

Name: NG MEI CHIN Religion: Buddhism

Alt. Name: NICOLE Nationality: Malaysian

NRIC No: 900926 - 07 - 5406 (New) Marital Status: Single

Status: Employed

## Employee Biodata

WD RD HI

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13	13
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15	15	15	15	15	15	15	15	15	15	15	15
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18	18	18	18	18	18	18	18	18	18	18	18
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23	23	23	23	23	23	23	23	23	23	23	23
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25	25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29	29	29	29
30	30	30	30	30	30	30	30	30	30	30	30
31	31	31	31	31	31	31	31	31	31	31	31

## Working Calendar

Company: PANNAAGE

Branch: <select>

Employee: 2-1207-015 NG MEI CHIN

Leave Group: OFFICE

Leave Type: Paid Leave

Leave Category: AL

YTD Leave: 1.0 Future Leave: Leave Balance: 1.0

Submission Date: 10-05-2013

Trans. Type: Utilize

Leave Date (From): 13-05-2013 Leave Date (To): 13-05-2013

Description: Travel

## Leave Application

EMP. NO	EMP. NAME	01	02	03	04	05	06	07	08	09
1-0711-010EWE CHOR HUAT		✓	✓	✓	✓	✓	✓	✓	✓	✓
1-0906-016NG EE HOW		✓	✓	✓	AL=0.5	✓	✓	OT=1	✓	✓
1-0911-023 MUNESEWARAN A/L DEVATHASI		OT=3.5	OT=3.5	OT=1	SL=1.0	OT=1	OT=4.5	OT=1	OT=1	✓
1-1006-036 MOHD SHAFOL RIZAL BIN MOHAMMAD SALLEH		OT=3.5	OT=3.5	OT=3.5	OT=3.5	OT=3.5	OT=3.5	OT=1	OT=3.5	LS=1h30m OT=3.5
1-1104-044 SOON CHUNG SHING		✓	✓	✓	✓	✓	OT=1	OT=1	✓	✓
1-1205-050 ROCHARD A/L ANTHONY		NPL=1.0	OT=3.5	OT=3.5	✓	OT=6	AL=1.0	OT=1	OT=3.5	OT=3.5

## Employee Attendance Report

DEMO Sdn. Bhd. (777510-H)

Employee No	Employee Name	E.C. No	Pay	Pay Method	Basic Rate	Al. Bal	Sl. Bal
21000001	Employee 1	0010000001	11,500.00	Monthly	11,500.00	0.00	0.00
Earning (MYR)							
Basic Pay	(WD=22, 00:00=8.3)		11,500.00				
Bonus	25,118.04						
Employee Contribution	8,379.28						
E'year EPF	51.65						
E'year SOCSO							
Deduction (MYR)							
E'year EPF	7,864.34						
E'year SOCSO	14.75						
PCB	91,472.25						
Net Pay	53,142.70						
Basic Pay	OT	AW/Claim	Comps.	Others	Gross Pay	Adm/Ded.	E'year EPF
11,500.00	0.00	0.00	0.00	0.00	11,500.00	0.00	0.00
Net Pay					53,142.70		

## Payslip

Contact Us  
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